

SUB-CONTRACTORS

The following provisions apply to all Sub-Contractors working for Jaymel Airconditioning Construction Sites and/or Company client's premises.

1. General

- 1.1 All Sub-Contractors will be required to comply with Jaymel's Safety Policy and Safety Rules, whilst carrying out work or whilst present on Jaymel's client's premises or Construction Sites.
- 1.2 When requested, Sub-Contractors will be expected to produce a copy of their own Safety Policy Statement on acceptance or our order and identify the person responsible, within their organisation, for Health, Safety and Welfare.
- 1.3 Sub-Contractors will be held responsible for any additional costs incurred which result from their adoption of unsafe work practices and/or use of unsafe plant and equipment.

2. Safety Equipment

- 2.1 All Sub-Contractors' personnel must be aware of specific areas of construction operations where Safety equipment and/or personal protective clothing must be worn.
- 2.2 Sub-Contractors will be expected to provide their own safety helmets, goggles, earmuffs, etc, and to wear, or use, such items when directed to do so by Site Supervisors, or in accordance with the requirements of Jaymel's Safety Rules.

3. Systems

- 3.1 All work must be carried out in accordance with the Occupational Health Safety and Welfare Act 1986, Occupational Health Safety and Welfare Regulations 1995, and specified ASA Standards relating to Occupational Health and Safety.
- 3.2 Sub-Contractors are not permitted to alter, erect or use any scaffolding or shoring, or interfere with any plant, tool or equipment unless authorised by the Site Supervisor and Project Engineer.
- 3.3 Any scaffolding, or shoring, used by Sub-Contractors must be inspected by their own Employer to ensure that it is erected and maintained in accordance with the requirements of the Occupational Health Safety and Welfare (Construction Safety) Regulations 1987, unless otherwise directed by the Project Engineer or appointed Site Supervisor.
- 3.4 Materials, articles or substances brought onto a site which have any Health, Fire or Explosion risks must be used in accordance with all current regulations, and full details must be given to the Project Construction manager of Jaymel's Site Supervisor prior to arrival on Site.

4. Maintenance

- 4.1 All equipment, tools and plant introduced by Sub-Contractors must be properly maintained, and in a good general working order, with any necessary guards and/or safety devices in place.
- 4.2 Power tools and all electrical equipment introduced by Sub-Contractors must conform to the Occupational Health and Safety Welfare Regulations 1995, and latest ASA Standards.
- 4.3 Sub-Contractors will be required to maintain workplaces in a clean and tidy condition with debris, waste materials and surplus equipment, removed and cleared as work proceeds. Work areas and access to work areas must be cleared at the end of each working day.

5. Communication

- 5.1 Any accident or injury sustained to Sub-Contractors' personnel must be reported immediately to the Construction Manager or Jaymel's Site Supervisor.
- 5.2 Sub-Contractors must comply with any instructions issued by the Construction Manager or Site Supervisor relating to Safety, Health and Welfare.
- 5.3 Sub-Contractors must take immediate remedial action following the issue of a Project Safety Directive.

6. Safety and Risk Control

- 6.1 The Site Supervisor will carry out periodic inspections of Construction Sites, covering all aspects. Sub-Contractors informed of any hazards, defects, or any other Health and Safety matter noted, will be expected to take immediate remedial action.

7. Facilities

- 7.1 All Sub-Contractors must provide amenities and First Aid equipment in accordance with the Occupational Health Safety and Welfare Regulations 1995, prior to undertaking work on Construction Sites.

8. Enforcement Notices (Safework SA)

- 8.1 Sub-Contractors must inform immediately the Site Supervisor in the event of either an Improvement, Prohibition or Default Notice being issued and must cease any specified work activities until cancelled by the Safework SA Inspector.